
NHS PROPERTY SERVICES LTD**Job Description**

Job title:	Energy Analyst
Level:	Level 2
Type of role:	Permanent
Base:	Gresham Street
Travel requirements:	Office based with some travel to site
Responsible to:	Head of Energy and Environment
Directorate:	Operations

Established in 2013, NHS Property Services is a property owner, service provider and advisor, helping to shape the estate of the NHS for the future. We have one goal: to ensure the NHS makes the right property choices that enable excellent patient care.

Our portfolio is one of the largest in the UK, comprising more than 3,000 properties with 7,000 tenants across England. At a total value of more than £3bn, this represents about 10% of the total NHS estate.

Our properties range from listed buildings through to award-winning, state-of-the-art integrated health campuses.

Main purpose / scope of the role

The role is to provide energy management support and analysis to drive energy savings across the portfolio. Reporting into the Principal Energy and Environment Manager, the position will undertake calculations to assess the feasibility of energy saving measures for the CAPEX/OPEX programme and quantify savings that will result from capital upgrades.

It will also require taking an active role in reviewing energy usage data and identifying opportunities to reduce energy consumption.

Key Responsibilities

- Energy audits
- Feasibility studies on CAPEX and OPEX projects in project pipeline
- Feasibility studies on technology rollouts and renewables

- Savings calculations on existing CAPEX projects
- Undertake and validate Monitoring & Verification plans that are run on internal projects and by third parties
- Maintain Cost transformation database
- Deliver process change and process standardisation of energy management and data management processes
- Undertake management of utilities invoicing
- The development of engagement material for employees and tenants
- Programme manage the TM44 and MEES deliverables

Person Specification

	Essential	Desirable
Qualifications	Degree in Energy Management / Environmental Engineering / Building service engineering or similar	Master Degree in Energy Management / Environmental Engineering / Building service engineering or similar
Knowledge	<ul style="list-style-type: none"> • Building Services • Utility Invoicing • Feasibility studies / payback calculations 	IPMVP Engagement Programmes Building management systems Data management software
Experience	2 years working in energy management	3 years working in a multi-site FM or Landlord organisation
Skills	<ul style="list-style-type: none"> • Advanced Excel • Ability to work independently 	Project / Programme management

Personal qualities/abilities	Respect for the Environment Can communicate at all levels Individually motivated Problem solver	Love of data Enjoys going into the detail when they identified the need to
Other requirements as applicable		