**COVID019 – preparations for site reoccupation**

Dear customer,

In this week’s regular update, I want to focus on planning for the next stages of the pandemic. Many of you will have received Simon Stevens’ recent update which set out the NHS’ approach to the second phase of COVID-19 and we’re working with our national, regional and local partners to support on this.

Following the Government’s recent announcement regarding the easing of lockdown restrictions, the Government has also issued a series of guidance measures to ensure that where organisations are returning they do so in a safe and consistent manner. We are working on how to implement this guidance safely across our estate to help you reoccupy NHS Property Services buildings that may have been empty for a period of time.

NHS Property Services is an important partner in how you approach reopening your building and ensuring this is done safely. We want to support our customers as best we can over the coming months. With that in mind, we will shortly be issuing guidance to help do this most effectively. Occupiers will need to plan in detail on some aspects, working in partnership with NHS Property Services on building management.

**Do you plan to reoccupy an empty building?**

Please advise us if you are intending to reoccupy a currently vacated building – either in part or in full – as soon as possible. Please log your request with our Customer Support Centre on 0800 085 3015 or [customer.service@property.nhs.uk](mailto:customer.service@property.nhs.uk).

It is essential we have time to ensure the building is safe, fully prepared for your reoccupation and that we are able to complete all the checks required to provide a smooth return for your people. If you have specific requirements, such as reopening only part of a building, we can help advise on the best way to do this.

**Get in touch**

You can find more information at our website [www.property.nhs.uk/covid19](http://www.property.nhs.uk/covid19) or speak to our Customer Support Centre 0800 085 3015 or [customer.service@property.nhs.uk](mailto:customer.service@property.nhs.uk) who will be happy to discuss our services further.

[Find out how](https://www.property.nhs.uk/news-insight/news/smarter-working-and-covid-19/) we’ve helped customers over the past few months to repurpose space and keep the estate safe.

**Martin Steele**

**Chief Executive Officer, NHS Property Services**