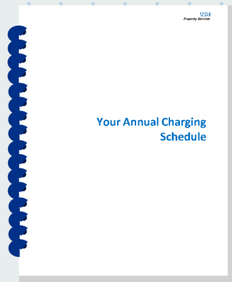
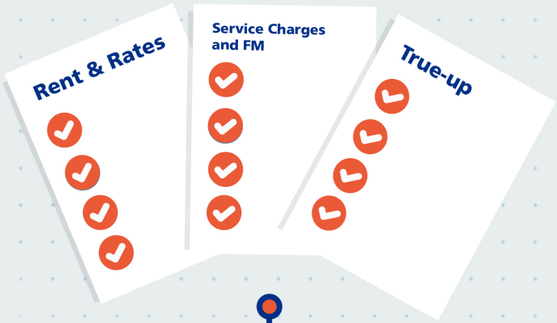
How we issue our bills

NHS
Property Services



ANNUAL CHARGING SCHEDULE
Before the beginning of the financial year in April, we'll send you an Annual Charging Schedule (ACS) that lays out the rent, rates, service and facilities management charges for the year ahead.

Q1
(April-June)
In April, we'll send out the first bills of the financial year. Each quarter, you'll receive two separate bills: one for rent and rates and one for service charges and facilities management charges.



Q2
(July – September)
In Q2, we'll send out reconciliation statements for the previous financial year as part of our year-end reconciliation process, known as true-up.

Q3
(October – December)

Q4
(January – March)