

Request Title: Executive Coaching Planning and Service Contract Award**FOI Reference: PSC-77122-D6X8****Date of Disclosure: 21/12/2021****Date Range: 2021-2022****FOI Request:**

“[With regard to the Executive Coaching Planning and Service Contract Award] The details we require are:

1. What are the contractual performance KPIs for this contract?
2. Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages
3. Actual spend on this contract/framework (and any sub lots), from the start of the contract to the current date
4. Start date & duration of framework/contract?
5. Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?
6. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?
7. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?
8. Who is the senior officer (outside of procurement) responsible for this contract?”

Our Response:

Under section 1 of the Freedom of Information Act (FOIA), we confirm that we hold the information requested. Please see our responses as follows.

1. NHS Property Services can confirm there are no performance KPIs set, but performance will be monitored through:
 - Design and delivery of services will be subject to regular review.
 - Feedback will be collected from stakeholders and coaches to monitor impact.
 - Return on Investment reports will be reviewed regularly to analyse the value to the business.
2. Due to the requirement being under threshold no PQQ or formal ITT was issued. NHS Property Services approached three companies directly with a Request for Quotation proposal. Those companies were Acuity, Praesta Partners & Catalyst14.
3. The current spend is approximately £15,000.

4. As per the details on Contracts Finder the contract was awarded on 05/07/21, for a duration of 12 months.
5. There is an extension clause in the contract, however no duration for the extension has been defined.
6. No decision has been made on whether the framework or contract will be extended or renewed.
7. Under article 40 of the FOIA, we do not release personal information below director level. This is an absolute exemption.